

Actions from Central Area Panel meeting 13th June 2023

Deadline for staff to respond: : **{9am on 10th August}**

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
CA1	Community Engagement to contact Norman Williams with information on at which meetings changes to the EDB took place, and how these changes were agreed.	Community Engagement	This is covered in the full reply	Complete	20.06.23
CA2	Geof Gage to contact Norman Williams regarding laundry room reviews and changes to laundry room doors.	Geof Gage	The review of the laundries is in progress and residents will be fully involved in the consultation when this begins.	Complete	24.07.2023
CA3	Justine Harris to check in with cleaner at Essex Place to ensure cupboard is cleared.	Justine Harris	Complete	Complete	20.06.23
CA4	Geof Gage to arrange for Jamie Smith to contact Norman Williams and Pippin	Geof Gage/Jamie Smith	Meeting took place on June 20 th with attendance of Norman Williams, Emma Selby, unfortunately Mr Boardman was not invited but will be updated. We are now	Complete	20.06.2023

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	Boardman regarding the doors at Essex Place.		looking at solutions regarding the doors and undertaking a compliance engineering exercise at Essex Place.		
CA5	Housing Customer Services to be looked at in more detail as an agenda item at a future meeting.	Justine Harris	To come back to a future area panel as part of the implementation of the new Housing Regulations. Target Dec 23	Outstanding	
CA6	Geof Gage to attend the next core group meeting with the contractor providing windows at Craven Vale to raise concerns raised by Rosemary Johnson regarding contractors' behaviour and report this back to the next area panel meeting.	Geof Gage	Met with project managers and contractors and this has been addressed.	Complete	02.07.2023